

Application for Sophia Soshigaya International House (2019 Autumn Semester)

Applications for Sophia Soshigaya International House will be accepted under the following conditions. **Incoming exchange students are required to apply through Office of Global Education and Collaboration/Center for Global Discovery.**

1. Applicant eligibility <Qualified applicants and the number>

- ① International students enrolled in undergraduate/graduate school of Sophia University (as a general rule, "College" visa status); about 25 students
Undergraduate students, graduate school students, non-degree students, research students, current exchange students
- ② Sophia University Students excluding international students; a few students
Undergraduate/ graduate school students from outside of Kanto area, with strong motivation in Intercultural exchange

2. Selection

Freshmen: screening of application documents/ **Current students:** interview at Yotsuya Campus and document screening.

3. Application forms

As for new students, please download the application form (Excel sheet) from the webpage of Sophia dormitory (http://www.sophia.ac.jp/eng/studentlife/housinginfo/sophia_d). **Current students** can also download the form from Loyola Bulletin Board (student life).

4. Submission of the application forms to:

Soshigaya International House section, Center for Student Affairs, Sophia University

7-1 Kioi-cho, Chiyoda-ku, Tokyo 102-8554

Phone: 03-3238-4621 E-mail: soshigaya@cl.sophia.ac.jp

Please send the application by E-mail, postal mail, or bring it to the above office during the office hour.

5. Application schedule

- Application period: From June 3rd (Mon.), 2019 to July 3rd (Wed.), 2019.
- Notice of results: July 24th (Wed.), 2019 by e-mail* (***E-mail address on the application form**)

6. Move-in Day and Time From September 16th (Mon.) to 18th (Wed.) (from 9:00 to 22:00 only)

7. Dormitory fees for Sophia Soshigaya International House (as of 2019)

	Single	Married couple	Family	
Rent (monthly)	¥ 45,000	¥ 62,000	¥ 72,000	per month
Entrance Fee	¥ 42,000	¥ 60,000	¥ 72,000	one- time payment when you move in (non- refundable)
Deposit	¥ 42,000	¥ 60,000	¥ 72,000	one- time payment when you move in (normally refunded at check-out from dorm)
Utilities cost	Included in rent fee	Actual cost	Actual cost	Applied only to the usage within individual room

* The maximum period of occupancy is 2 years. On condition that "the Director" determines that such action is appropriate, the length of agreement may be extended.

* Couple and Family rooms are available only for married international students.

* Bedclothes fees: approx. ¥30,000 per year (Lease fee varies depending on the term of the agreement).

* Internet fee in single room and family room is included in the each rent.

* Free Wi-Fi is available in the common space of the Administration wing.

8. Others

Please make sure to read "Mission and Vision of Sophia Soshigaya International House" carefully. Also, please note that you could be required to change rooms during your residency when necessary.

Application must be done after your agreement that residents are not allowed to smoke within Sophia Soshigaya International House. (No smoking room is provided.) Setagaya ward where Sophia Soshigaya International House locates is the area where smoking at the public spaces is prohibited.