

## TUITION AND FEES

### Tuition and Other Fees: Academic Year 2012

#### 1. Degree Students

Entrance Year	2012	2011-2009	2008-2005	N.B
* Entrance Fee	¥270,000	---	---	
Tuition Fee (per credit)	¥30,700	¥30,700	¥30,700	(1)
* Building & Maintenance Fee (per semester)	¥90,000	¥90,000	¥90,000	
* Laboratory Fee (per semester)	¥10,000	¥10,000	¥10,000	(2)
* Correspondence Fee (including consumption taxes; per semester)	¥2,650	¥2,650	¥2,650	
* Orientation Fee	¥17,600	---	---	
* Alumni Association Fee (per year)	¥5,000	¥5,000	---	
* Dues for Sophia University Student Health Insurance Mutual Union (per year)	---	¥2,000	¥2,000	
* Premium for Personal Accident Insurance for Students Pursuing Education and Research (4 years' coverage)	¥2,650	---	¥800	(3)

#### 2. Non-Degree Students

Entrance Year	2012	2011	N.B.
* Registration Fee (per year)	¥27,000	¥27,000	
Tuition Fee (per credit)	¥30,700	¥30,700	(1)
* Building & Maintenance Fee (per semester)	¥90,000	¥90,000	
* Laboratory Fee (per semester)	¥10,000	¥10,000	(2)

N.B.

Asterisks indicate fees that new students must pay prior to entrance to confirm intent to enroll in the university (*Nyūgaku-tetsuzuki-kin*). Some of these fees, such as the Entrance Fee, are required only once, at the time of entrance. Others, however, must be paid on a semester or annual basis throughout the student's period of enrollment.

Tuition and fees are not refundable under any circumstances.

Please note also the following specific points about the above chart (keyed by number):

- (1) Tuition Fees are revised annually in accordance with changes in personnel expenses and operating subsidy from the government.
- (2) The Laboratory Fee is revised annually in accordance with changes in the cost of utilities.
- (3) Students who entered in or before 2008 are required to pay ¥800 (one-year period) for Personal Accident Insurance for Students Pursuing Education and Research. (For more information about the coverage, see p. 9)

## **Payment of Tuition and Fees**

### **1. Calculation of Tuition and Fees**

After final confirmation of course registration, a single adjusted bill will be issued, which will include all tuition and fees required for the term in question. (For first-term students the bill will include only tuition and those fees not paid prior to entrance.) Once registered for a course, a student is responsible for paying for that course unless he/she cancels it during the Course Adjustment Period. Students are responsible for paying for any course from which they withdraw after the Course Adjustment Period.

### **2. Issuance of Bills**

*Dates when bills of tuition and fees are sent:*

*Spring 2012: May 7 (Mon.)*

*Autumn 2012: October 19 (Fri.)*

A bill and remittance form will be mailed to the student's address on the dates indicated above. Any student who does not receive the bill within one week after its issuance should notify the Center for Academic Affairs.

### **3. Deadline for Full Payment**

*Deadline for full payment of tuition and fees:*

*Spring 2012: May 25 (Fri.)*

*Autumn 2012: November 9 (Fri.)*

Failure to complete payment will result in dismissal from the university.

Students who are experiencing financial difficulties should consult with the Center for Student Affairs for scholarship and other information.

### **4. Fees to Be Paid During a Leave of Absence**

During a leave of absence, the following fees must be paid by the tuition payment deadline:

Building and Maintenance Fee, Correspondence Fee, Alumni Association Fee, Dues for Sophia University Student Health Insurance Mutual Union, and Premium for Personal Accident Insurance for Students Pursuing Education and Research.