

[COVID-19]What to do if a student who has attended in-person classes is infected

The infected student attended your in-person class

Step1: Instruct the infected student to fill out the questionnaire on LOYOLA
Step2: Perform the following self-check

1. There is a high probability that students in attendance could have been in direct contact with the infected student. (Ex: Airborne transmission via coughing, distancing between students less than 1m, speaking without masks, etc.)
2. The infected student – who was not taking preventative measures – had a conversation within arms length (around 1m) with other students in attendance for more than 15 minutes. (Not wearing a mask or incorrectly using a mask)
3. There is a high probability that the professor could have been in direct contact with the infected student. (Ex: Airborne transmission via coughing, distancing less than 1m, speaking without masks, etc.)
4. The professor had a conversation within arms length (around 1m) with the infected student – who was not taking preventative measures – for more than 15 minutes. (Not wearing a mask or incorrectly using a mask)
5. The infected student shared a microphone (or other item) without disinfecting it first.
6. There was direct physical contact between students or the professor. (Nursing Practice, etc.)

You answered “No”
to the above

There is a low possibility that you or attending students could be infected.
You may continue in-person classes as usual.

You answered “Yes” to at least
one of the above

Step3: Please fill out the form below

<https://forms.office.com/r/5rA57WReze>

*The university may contact you regarding the details,
we would appreciate your cooperation.



You answered “Yes”
to one of 3. to 6.

Public Health Center defined
Close Contact Risk

You answered “No”
to 3. to 6.

There is a low possibility that you could be infected.
You may continue in-person classes as usual.

Step4: Self-isolate at home for 7 days. Conduct classes online.
Step5: Notify your Department office about online class change.
Step6: Announce on LOYOLA that your class will be held online
*If you will be announcing to students through a separate method,
please also make sure to make the announcement on LOYOLA