

**Application Materials Checklist**

**出願書類チェックリスト**

(Please enclose this checklist in your application)

出願書類に同封してください

Applicant's name/志願者氏名: \_\_\_\_\_

Intended Track (check one)/希望コースを一つ選んでください

- English Track       Japanese Intensive Track       日本語集中講座B

Check the items you enclosed./同封した書類にチェックを入れてください

- Application forms / 志願票 (3 pages)
- Essay / 志望理由書
- Official Transcripts from: / 学業成績証明書 (学校名を記入)
1. \_\_\_\_\_
2. \_\_\_\_\_
- Proof of English Proficiency for English track applicants  
TOEFL or IELTS - must be delivered directly from testing institution.  
IELTS Test Report Form #: \_\_\_\_\_
- Proof of Japanese and English proficiency for Japanese Intensive track applicants
- 日本語能力試験(JLPT), J-CAT(Japanese Computerized Adaptive Test)の成績証明書  
(日本語集中講座B希望者)
- SAT/ACT/IB score results (Optional)
- Recommendation Letters from:/推薦状 (推薦者名を記入)
1. \_\_\_\_\_  Enclosed (同封)  Sent directly to Sophia (直送)
2. \_\_\_\_\_  Enclosed (同封)  Sent directly to Sophia (直送)
- Certificate of Health/健康診断書
- Photocopy of passport (for foreign passport holders)

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Please double-check the following:/以下について再度チェックしてください。

- I have paid the application fee of 35,000 yen/入学検定料 35,000 円を支払いました。
- I have requested that my official TOEFL or IELTS scores be sent directly to Sophia. (if applicable)
- Message, if any