

Request for Refund of Matriculation Fees

To President of Sophia University:

I am requesting a refund for the fees which I have paid as my matriculation fees.

Table with 4 columns: Applicant Name, Applied Program, Application Reference No., Amount you paid as the matriculation fees

<Information of Bank Account>

Table with 2 columns: Field Name (Bank Name, Bank Address, Swift code / ABA No., Account No. / IBAN, Payee's Name, Payee's Address, Preferred Currency of the Refund) and Field Value (Bank, Branch, Note: Please include country name., Write exactly as it appears on your account..., [TEL :])

*Check the box below after confirming the information

- I understand that refund cannot be made to postal saving accounts
I will attach a copy of the wire transfer receipt with this request form

I hereby certify that the above information is true and correct.

Signature of Applicant

Address

Date

Phone Number

Signature of Guarantor

Address

Date

Phone Number