

**Application Materials Checklist**

(Please submit this checklist when sending your application via email.)

Applicant's name: \_\_\_\_\_

Degree sought by the applicant (check one):

- M.S. in Green Science and Engineering
- Ph.D. in Green Science and Engineering

Check the items you (or your institution / referee) submitted.

- Application forms (2 pages)
- Statement of Purpose
- Official University/College transcripts from (school names):
  - 1. \_\_\_\_\_
  - 2. \_\_\_\_\_ (if you have been to multiple schools)
  - 3. \_\_\_\_\_ (if you have been to multiple schools)
- Proof of Graduation/Expected Graduation
- Recommendation Letters from (teacher names):
  - 1. \_\_\_\_\_  Sent directly to Sophia
  - 2. \_\_\_\_\_  Sent directly to Sophia
  - 3. \_\_\_\_\_  Sent directly to Sophia
- A copy of graduation thesis, master's thesis etc. (optional)
- Photocopy of passport (for foreign passport holders)

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Please double-check the following:

- I have paid the application fee of 35,000 yen
- I have requested that my official TOEFL or IELTS scores be sent directly to Sophia.  
(if applicable) Date you requested: \_\_\_\_\_  
IELTS Test Report Form #: \_\_\_\_\_

Message, if any