

## Application Materials Checklist

(Please enclose this checklist when sending your application via email)

Applicant's name: \_\_\_\_\_

Document	How to submit
Application forms (2 pages downloaded from MyPage)	<input type="checkbox"/> Enclosed
Essay <M.A. applicant> Statement of Purpose <Ph.D. applicant> (1) Statement of Academic Background and Professional Plan (2) Research Statement	<input type="checkbox"/> Enclosed
Official University/College Transcript (Indicate the school below): 1. _____ 2. _____ (if you have been to multiple schools) 3. _____ (if you have been to multiple schools)	<input type="checkbox"/> Sent from school via email/post
Proof of (Expected) Graduation	<input type="checkbox"/> Sent from school via email/post
Recommendation Letters (Indicate the referees below): 1. _____ 2. _____ 3. _____	<input type="checkbox"/> Sent from referee via email/post
Proof of English Proficiency <input type="checkbox"/> TOEFL (Date of request: _____ ) <input type="checkbox"/> IELTS (Date of request: _____ )	<input type="checkbox"/> Sent from test institution <input type="checkbox"/> Sent from test institution & enclosed a copy/screenshot of the result certificate
A copy of graduation thesis, master's thesis etc.	<input type="checkbox"/> Enclosed
Photocopy of passport (for foreign passport holders only)	<input type="checkbox"/> Enclosed
Proof of Japanese Language Proficiency (optional only for M.A. Japanese Studies applicants)	<input type="checkbox"/> Enclosed
Certificate of Health (only for non-degree applicants)	<input type="checkbox"/> Enclosed
Application Materials Checklist (this form)	<input type="checkbox"/> Enclosed

I have paid the application fee of 35,000 yen.

I'm also applying for Global Environmental Studies / Science and Technology and enclosed duplicates (if applicable).

Message, if any: