

Recommendation letter

To President of Sophia University

1. Applicant's Name: _____

2. Intended Program : Department : _____

Major : _____

Intended degree : M.A. / Ph.D.

3. How long and in what capacity have you known the applicant?

4. How do you assess the applicant's academic ability, suitability and motivation to study at Sophia?

• Academic ability

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

• Suitability

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

• Motivation

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

5. Please evaluate applicant's personality

• Motivation for learning

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

• Leadership

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

• Creativity

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

• Cooperativeness

☐ excellent ☐ good ☐ average ☐ poor ☐ no comment

6. To what extent do you recommend applicant to Sophia's Graduate Program?

☐ Strongly recommend

☐ Recommend

☐ Recommend with condition

(condition : _____)

☐ Do not recommend

☐ No comment

7. Please write below if you have any remark on applicant's strong points and shortcomings.

Your Name: _____

Your Institution: _____

Your Position: _____

Address: _____

Tel: _____

Signature: _____

Date: _____

To the recommender: After completing this form please send it to the Sophia University Admissions Office (admission-g-co@sophia.ac.jp) directly by using your official institutional email address. Thank you for your cooperation.